**Hatfield Ice Background Checklist for Volunteer Coaches**

\_\_\_\_\_\_\_\_ Obtain the Child Welfare Child Abuse Search

[www.compass.state.pa.us/CWIS](http://www.compass.state.pa.us/CWIS)

\_\_\_\_\_\_\_\_ Obtain Pennsylvania State Police Search

[www.epatch.state.pa.us/Home.jsp](http://www.epatch.state.pa.us/Home.jsp)

\_\_\_\_\_\_\_\_ Obtain FBI Search

Start here: [www.pa.cogentid.com/index\_dpw.htm](http://www.pa.cogentid.com/index_dpw.htm)

\_\_\_\_\_\_\_ Get Required Fingerprints

\_\_\_\_\_\_\_\_ Sign Affidavit if not required to get FBI search- Must be signed in presence of notary.

\_\_\_\_\_\_\_\_ Sign Acknowledgement

\_\_\_\_\_\_\_\_ Email all documents to Chris Orlando at [corlando28@gmail.com](mailto:corlando28@gmail.com) or put in sealed envelope to front desk at Hatfield Ice.

\_\_\_\_\_\_\_\_ Provide all documentation to Hatfield Ice (copies of clearances regardless of results; Affidavit or FBI report) via email or hard copy.